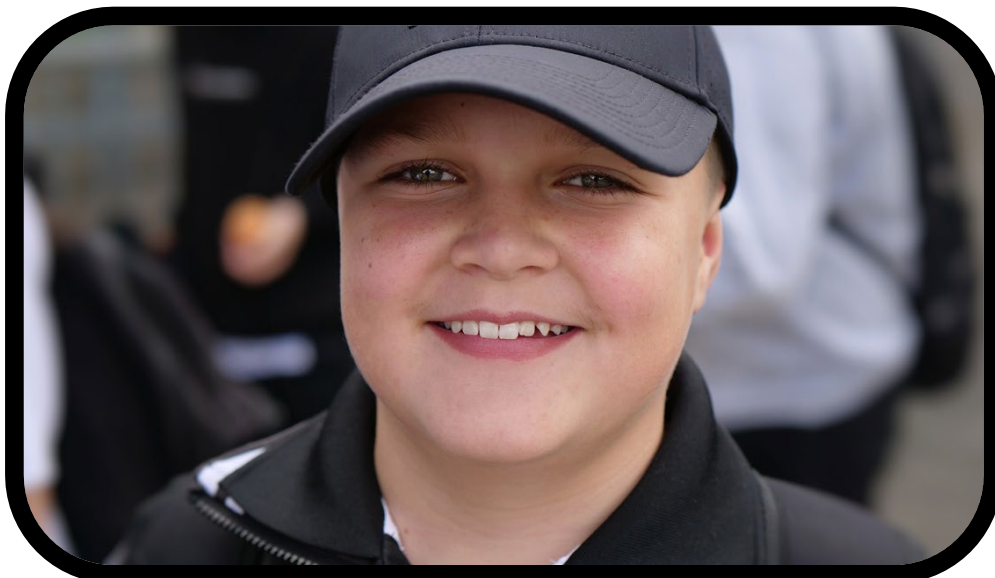


Welcome to Maitland High School

2025 - Year 7
Student Handbook



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Key Staff Members 2025

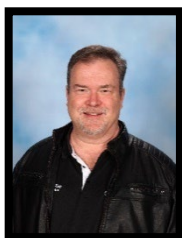
Ms
Paula
Graham

Principal



Mr
Andrew
Mackay

**Deputy
Principal
Years
8 & 12**



Ms
Melissa
Schatz

**Deputy
Principal
Years
9 & 11**



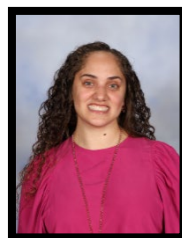
Ms
Nicole
Thompson

**Deputy
Principal
Years
7 & 10**



Ms
Genevieve
Henry

**Deputy
Principal
Inclusion &
Support**



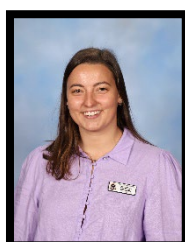
Mr
Josh
Russell

**Year 7
Advisor**



Ms
Isabella
Devetak

**Year 7
Advisor**



Ms
Sarah
Gambrill

**HT
Wellbeing**



Ms
Amanda
Davies

**Student
Support
Officer**



Mr
Wilfred
Reuben

**Aboriginal
Education
Officer**



Important Information

Address: 32 High St, East Maitland NSW 2323

Postal Address: PO Box 498, East Maitland NSW 2323

Phone: 02 4933 7933

Email: maitland-h.school@det.nsw.edu.au

Website: www.maitlandhigh.com.au

Facebook: www.facebook.com/maitlandhigh

Office Hours: 8:30am – 3:30pm Monday to Friday (school term only)

Maitland High School Staff

Executive Team

Principal
Deputy Principal – Years 7 & 10
Deputy Principal – Years 8 & 12
Deputy Principal – Years 9 & 11
Deputy Principal – Inclusion & Support

Paula Graham
Nicole Thompson
Andrew McKay
Melissa Schatz
Genevieve Henry

Head Teachers

Administration
Attendance & Engagement
CAPA
English
HSIE
Maths
PDHPE
Science
Senior Studies
Special Support Unit (SSU)
TAS
Teaching and Learning
Wellbeing

Donna Chapman-Hardy
Megan Elliott
Brittany Benton
Chantelle Howlett
Michelle Matthews
Matthew Rogers
John Lawson
Scott Parrey
Stacey Diessel
Jayne Cameron
Donna Howarth
Brooke Wakeman
Sarah Gambrell

Other Staff

Aboriginal Education Officer
Counsellors
Librarian

Wilfred Reuben
Jo Ann Bakoss-Parson & Linay Eager
Ben Turner

Student Advisors

Year 7
Year 8
Year 9
Year 10
Year 11
Year 12
Boys Advisor
Girls Advisor
Careers Advisor

Josh Russell and Isabella Devetak
Ryan Ewing and Johnny Dobija
Jake Fletcher
Stephanie Tedd and Kristin Taylor
Robert Walker
Josh Noble
John Dobija
Hannah Rose
Nadine Goring

Welcome to Maitland High School

Maitland High School is an inclusive and proudly comprehensive high school serving a diverse community. We are dedicated to working in partnership with our students and community to create a culture of high expectations where all students feel empowered to strive for their best.

Located in the Lower Hunter region, Maitland High School has a Specialist Support Unit which will increase to ten classes in 2025. The student population of 950, 6% of our students identify as having a non-English speaking background, only 2% require some level of EAL/D (English an additional language or dialect) support. 17% of students identify as having an Aboriginal and/or Torres Strait Islander background. Students at Maitland High School participate in a wide range of learning experiences by accessing a broad curriculum designed to meet the diverse learning needs of all students.

Q. When is the first day of school for Year 7?

A. Tuesday 4th February 2025

Q. Where do I go on the first day of school?

A. The Multi-Purpose Centre (MPC)

The MPC is located on Pierce Street

Principal, Paula Graham, has set a transparent improvement agenda of high expectations and committed focus on individual learners to ensure all succeed.

Q. Is the school academically focused?

A. YES!

Q. Does it care and cater for individual learners?

A. YES!

How?

- Our teachers use high-quality, explicit teaching i.e. Where the steps to successful learning are modelled for the learner.
- Learning activities focused on higher-order and conceptual thinking skills development in every Year, 7-12 and in every classroom across the school. These critical conceptual thinking skills are necessary for high Band 5 & 6 performance at the HSC and they need to be taught from the very first years of high school.
- We have a strong focus on literacy skills development in every classroom. The ability to read well; understand complex or abstract ideas; express understandings and ideas fluently in oral and written language, with a good command of vocabulary and grammar, are the basics for success in all subjects - and, most importantly, essential for success in 21st Century careers.
- High expectations for student learning and positive behaviour at all times: no tolerance of disruptive or poor behaviour. The school's high expectations for learning embrace all students. This involves our students:
 - Coming to school on time
 - Being prepared for learning with all equipment
 - In correct school uniform and
 - Demonstrating considerate and positive behaviour at all times

It is well known in our community that Maitland High School does not tolerate disruptive or poor behaviour from its students. The school has highly-effective student wellbeing and discipline systems in place to ensure that the learning needs of all students are met with care and fairness. Support and extension are provided based on each student's unique learning needs.

Our student behaviour expectations are simple and transparent:

- All students have the right to learn in a settled and productive classroom.
- All students are valued, equal and unique and are supported to set high personal learning goals for a positive future.
- All students have a right to be free from anti-social, aggressive or threatening behaviour in the playground.

All students at MHS are aware that transgressing these basic rights of fellow students is not tolerated and our response to transgressions is swift and thorough, based on the fair and transparent application of: The Behaviour Code for Students; Student Discipline in Government Schools; Suspension and Expulsion of School Students policies and procedures.

Q. Does MHS have a strong and effective student wellbeing focus?

A. YES!

Our school has a highly effective Wellbeing network of year advisers, head teachers, school counsellor, student support officer and learning and support teachers. All students with additional learning needs have Individual Learning Plans and every one of our students has access to our Wellbeing supports and they are encouraged to seek our assistance whenever an issue arises which impacts on them.

In particular, our school does not tolerate any kind of bullying behaviour or harassment. At our school, the culture is that students feel able to seek help from their year adviser, deputy or principal and any incidences of anti-social behaviour are acted on swiftly so that the negative behaviour is stopped.



Aboriginal Education

The Aboriginal Learning Education Centre is an important whole school resource for learning of the oldest living culture on earth. We also support our Aboriginal and Torres Strait Islander students academically, culturally and socially. We can offer support with assessment tasks, exam preparation and in class learning. We value the role of parents, family, carers and community in the whole education experience.

Our association with The AECG also organises interschool sporting competitions that celebrate connection through 3 on 3 basketball, touch football and other events. The junior AECG give students leadership opportunities and a chance to guide school decisions and priorities.



Junior AECG provides voice, leadership and recognises achievement.



Keeping in Touch

Getting Involved – Join our P&C

We have an active P&C group that supports the school in several important ways. They are always looking for new faces and new ideas, so there are several ways to get involved.

P&C Meetings are held on the first Wednesday of each month. They start at 6pm in the Staff Common Room, above the main entrance to the school. Principal Paula Graham and the P&C discuss a variety of issues that concern students, parents, school staff and the community.

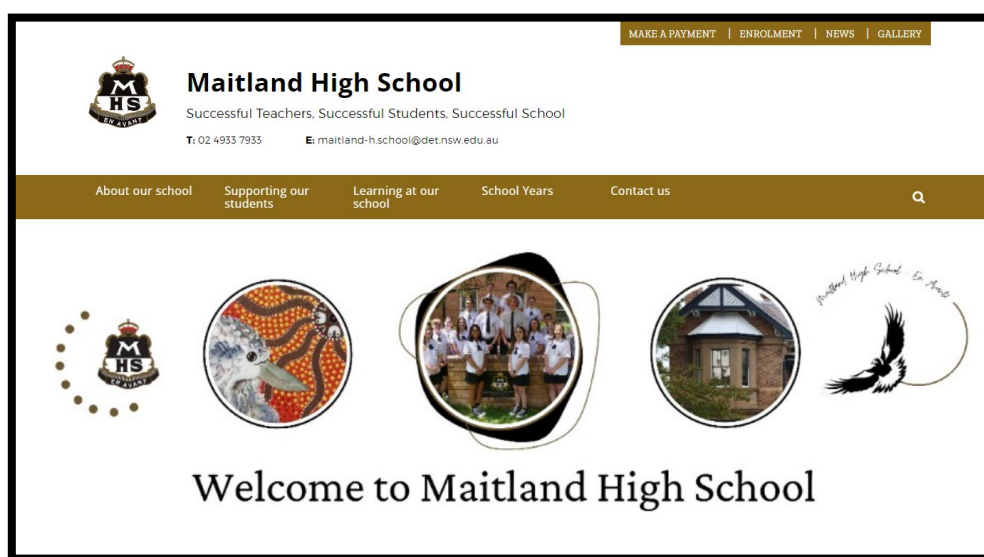
The school canteen is run by the canteen committee, and we are always looking for new volunteers. We would love to have you come and join the team for a few hours a month! General volunteer hours are from 8:30am to 12:30pm.

Fundraising is another way our P&C supports the school. The sponsoring of the new school bus, raising funds to support the shading facilities and general seating around the school are a few key installations which were made possible by the generous help of the P&C. Come and get involved!

For further information please phone: JOY BOWER on 4933 0068

Our Maitland High School Website

Go to www.maitlandhigh.com.au and take a look at our school website. There is plenty of relevant curriculum and school organisation information here, links to helpful sites, and photographs of our students learning, playing sport, competing and performing!



Like us on Facebook

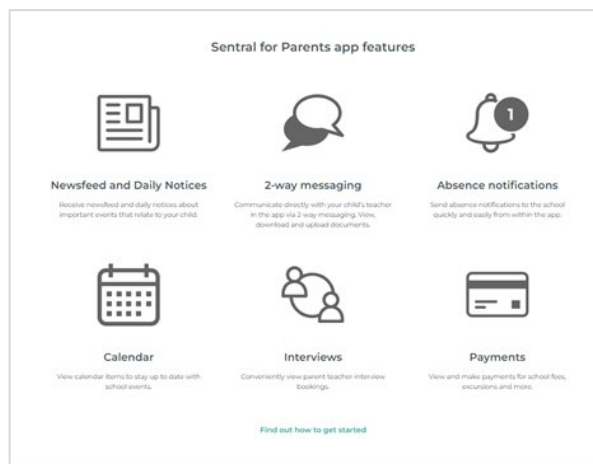
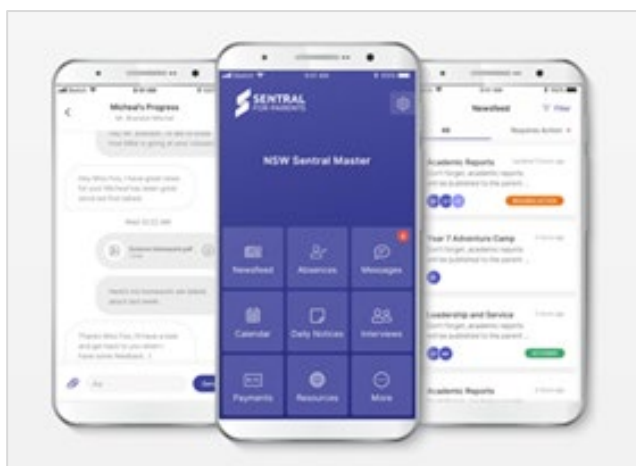
Our Facebook page features information and reminders about upcoming events and celebrate student success and engagement in the community.

You'll find us at: <https://www.facebook.com/maitlandhigh/>



Download our Sentral App

The Sentral for Parents app allows you to monitor your child's school journey simply and efficiently. You will find numerous smart features that help streamline your day. Receive messages and notifications from teachers, report absences, make payments for school activities and more. The Sentral for Parents app helps you stay connected and informed about your child's education.



Canvas Parent App

Canvas Parent App enhances the potential for parents and carers to engage in their children's education. Parents can review upcoming or past assignments, check on grades, and receive alerts for student activity.

Canvas Parent App can be used by any Canvas user with an observer account and is available for both Android and iOS devices.



CANVAS PARENT PORTAL

Become an Observer ✓

STEP 1

ASK YOUR CHILD/STUDENT TO LOG INTO CANVAS:

- Click 'Account'
- 'Settings'
- 'Pair with Observer'



STEP 2

YOU'LL BE GIVEN A 'PAIRING CODE' THAT LOOKS LIKE THIS:

- Copy it

Pair with Observer

Share the following pairing code with an observer to allow them to connect with you. This code will expire in seven days, or after one use.


6c7vkk

OK

STEP 3

GO TO OUR WEBSITE (www.maitlandhigh.com.au)

- Scroll down and click on the 'canvas for parents' button:

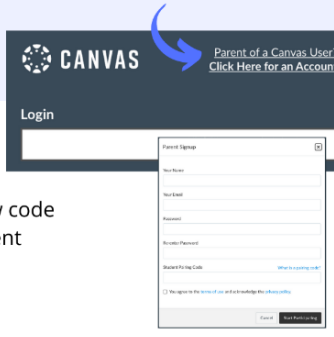


Canvas Parents
Access Assessments and Marks

STEP 4

AT THE LOGIN PAGE

- Click the link to create an account
- Enter your details



YOU'RE ALL SET!

Note: You'll need a new code for each child/student

High Potential and Gifted Education Class

The Department of Education identifies High Potential in one or more domains of learning. At Maitland High School, we work to hone the potential of every student in the following domains:

Intellectual	<p>All year groups contain a concentrated 'high-potential' class for students who have a history of excellence in learning.</p> <p>All students are differentiated within their class groups to develop their potential.</p> <p>Opportunities to participate in academic competitions such as ICAS, Geography Challenge Day, writing competitions, Build ME a Future Challenge and istem.</p>
Creative	<p>Our CAPA staff support the development of musical and performance potential through extra-curricular opportunities such as the bi-annual school production, community music performance and art showcases. Starstruck and Schools Spectacular are department events that our CAPA students thrive in.</p>
Socio-Emotional	<p>Our Student Representative Council (SRC) offers opportunities to lead, fundraise, and drive student voice to continually review our school community.</p> <p>Our high potential program works towards developing strong dispositions for learning, honing collaborative skills and self-regulation.</p>
Physical	<p>Representative sports opportunities with experienced coaches that hone the skillset of our students in sports such as Netball, Basketball, Cricket, Swimming, Rugby Union and Rugby League.</p>
Cultural	<p>All students are supported to represent their knowledge of country, tradition and belonging as leaders within our school community.</p> <p>Leadership opportunities within the Junior Aboriginal Education Consultative Group (AECG), dance groups and community engagement.</p>

Our teachers undergo detailed professional development to apply teaching strategies that meet the unique needs of high potential students.

Further support can be found on the Department of Education's HPGE website.



Positive Behaviour for Learning

At our school, we use Positive Behaviour for Learning – a whole-school approach for creating a positive, safe and supportive school climate where students can learn and develop. Our whole school community works together to establish expected behaviours and teach them to all students.



Our Vision Statement:

Positive Behaviour for Learning (PBL) has been adopted with the core values of respect, responsibility, and personal best. All staff and students proudly work

Students who demonstrate positive learning behaviours can be awarded a Maggie via our electronic system each lesson. We recognise and celebrate students who demonstrate positive learning behaviours through the following activities:

- Weekly Prizes and certificates awarded at assembly
- Pop Events such as: Hot Chocolate Friday, free sausage sizzle, icy pole giveaways, live music in the Quad etc.
- Rewards Excursions for the top 50 students with the most Maggies in each year group.

Students can check their Maggie Tally in Sentral!



Eligibility:

- ✓ Maggies
- ✓ Attitudes to Learning reporting data
- ✓ Behaviour Referral data
- ✓ Attendance
- ✓ Uniform

REWARDS EXCURSIONS

MHS Expectations

At Maitland High School, students are expected to:

- Follow school and class rules and follow the directions of their teachers
- Strive for the highest standards in learning
- Respect all members of the school community and show courtesy to all students, teachers and community members
- Resolve conflict respectfully, calmly and fairly
- Comply with the school's uniform policy and dress code
- Attend school every day (unless legally excused)
- Respect all property

Students demonstrate this by:

- Attending all classes and arriving to class on time
- Coming to class prepared with equipment and the intention to engage in learning
- Following directions without arguing with the teacher
- Focusing on work at all times, without talking and disrupting the class
- Always making the best effort to learn: persisting, trying hard, remaining focused and asking for help when required
- Demonstrating politeness and respect to all other students and school staff
- Never threatening, verbally abusing, harassing, teasing or hitting another person

Consequences of infringing Student Behaviour Expectations

Classroom teacher level Actions (Disruption)	Head teacher level Actions (Repeated misbehaviour and disruption)	Deputy or Principal level Actions (Persistent misbehaviour and disruption)
Move seats	Lunch detention	Behaviour monitoring
Lunch detention	Parent / carer contacted	Formal Caution
Completion of work in own time	Deputy Direct - students on DP card	No school representative sport
Parent / carer contacted	Email /phone parent /carer	No extra-curricular excursions
Show improvement and apologise – Restorative Practise	Senior Placement	Alternate education centre
Phone handed in to Principal		Suspension
Behaviour referral		Expulsion
Refer to Head Teacher		
Deputy Direct - students on DP card		

Attendance

Compulsory school attendance

Education for your child is important and regular attendance at school is essential for your child to achieve their educational best and increase their career and life options. We work in partnership with parents to encourage and support regular attendance of children and young people. When your child attends school every day, learning becomes easier and your child will build and maintain friendships with other children.

What are my Legal responsibilities?

Education in New South Wales is compulsory for all children between the ages of six years and below the minimum school leaving age of 17 years. The Education Act 1990 requires that parents ensure their children of compulsory school age are enrolled at, and regularly attend school, or, are registered with the NSW Education and Standards Authority for home schooling. Once enrolled, children are required to attend school each day it is open for students.

The Importance of arriving on time

Arriving at school and class on time:

- Ensures that students do not miss out on important learning activities scheduled early in the day
- Helps students learn the importance of punctuality and routine
- Give students time to greet their friends before class
- Reduces classroom disruption
- Lateness is recorded as a partial absence and must be explained by parents.

What if my child has to be away from school?

On occasion, your child may need to be absent from school. Justified reasons for student absences may include:

- Being sick, or having an infectious disease
- Having an unavoidable medical appointment
- Being required to attend a recognised religious holiday
- Exceptional or urgent family circumstance (e.g. Attending a funeral)

Following an absence from school you must ensure that within 7 days you provide your child's school with a verbal or written explanation for the absence. However, if the school has not received an explanation from you within 2 days, the school may contact you to discuss the absence.



Principals may request medical certificates or other documentation when frequent or long-term absences are explained as being due to illness. Principals may also seek parental permission to speak with medical specialists to obtain information to collaboratively develop a health care plan to support your child.

1 Day Off per Week
= 8 Weeks Off per Year
= 2.5 Years off across your school life





Attendance Matters

2 Days Off per Week
= 16 Weeks Off per Year
= 5 Years Off across your School Life



Attendance Matters

3 Days Off per Week
= 24 Weeks Off per Year
= 8 Years Off across your School Life



Attendance Matters

What is High School like at MHS

We have wonderful students here!

Q. What are your concerns or fears?

A.

- I might be in a class with none of my friends.
- Harassment by other kids.
- I won't know anyone or make new friends
- I worry that people will tease me
- That the work will be too hard.
- Getting lost and going into the wrong room.
- Getting bullied.

These are understandable worries when young people are coming to a new school for the first time, however, at MHS, the culture is that:

Students feel comfortable to let a Teacher, Year Advisor, Deputy Principal or the Principal know if someone or something is causing the concern.

The school has a proud reputation for acting promptly and successfully to resolve issues and **Ms Graham is very firm that she NEVER tolerates bullying behaviour of disruptiveness in class!**

Quite simply, if we know about it, we can put steps in place to help resolve the problem, prevent its recurrence and ensure our young people feel happy and supported.

If something is worrying you, tell a teacher, year adviser, head teacher Wellbeing, deputy principal or the principal and tell your parents/carers. The school makes student wellbeing a priority and effective action ensures our school remains a safe, happy and caring learning environment where the focus is on learning and success.

Parents /carers, if you are wondering if you should call because something isn't right, the answer is always, 'Yes'. It is easier to solve problems in the early stages, than it is when the problem has grown and causing stress for your child. The principal, deputy principals, HTWB's and year advisers are available to help.

Year 7 Camp

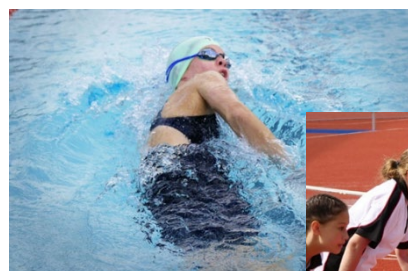
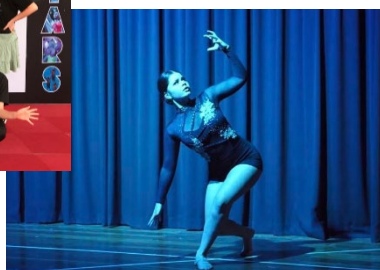
Year 7 head off to camp week 3, Term 2 at the Great Aussie Bush Camp, Tea Gardens.

This 3-day camp helps you strengthen relationships with your new Year 7 friends, and lets you participate in a great range of team-building activities.

The Great Aussie Bush Camp is a NSW Sport & Recreation Camp and their experienced staff will lead you through fun and challenging activities like their high-ropes course, a range of water-based activities and group activities after dinner.

You'll find out more about camp from your Head Teacher Wellbeing.

Talented Sports Experience and Dance Ensembles



School Fees

The General Contribution

This payment allows the school to purchase consumable materials such as stationery, first-aid/hygiene requirements, printing materials, additional learning aids, sports equipment and additional Library resources. Whilst not compulsory, the General Contribution allows for the purchase of improved educational resources. It is requested that you make this contribution on behalf of your student(s).

Any family experiencing financial difficulty are asked to write confidentially to the Principal if they are in need. We aim to ensure that no student misses out on learning opportunities due to financial constraint.

Payment

An early payment of the school contribution is appreciated. You may choose to pay contributions for the whole year, each semester, or each term.

Stationery and Equipment Required for Year 7

What do you need to bring to high school?

To be ready to start high school, you'll need a uniform, a school diary, some books and stationery and a school bag. It is essential that all students are organised with these necessities each and every school day.

School Bag

You might need a new bag for high school. You will probably be carrying more books than you needed in primary school, maybe even a laptop computer. A strong, sturdy bag will help you carry everything you need.

We don't have a nominated school bag; you can bring any bag that suits your needs. Make sure the bag is right for your body size, and it can be adjusted using buckles or straps. Your new school bag needs to be comfortable, and should spread the load across your shoulders, to help protect your spine.

Year 7 Lockers

Lockers are available at MHS:

These lockers are free for Year 7. Students must supply their own padlock.

Some examples are included below.

Supplier: Bunnings



Master Lock 30mm Brass Combination Padlock

★★★★☆ 2 (3)

I/N: 4210706

\$16.98



Syneco 4 Dial Brass Combination Padlock

★★★★☆ 2 (5)

I/N: 0074516

\$13.80

Book packs

Please see below a list of everything you need to bring on the first day of school. You can collect all the items individually, or you can buy the items altogether as a pack.

Remember that having your name written on all your belongings means that you can keep track of everything.

- 5 x A4 Exercise Books, **192 Page** (2 for English, 1 for Science, 2 for HSIE)
- 2 x A4 Grid Books, **96 page** (2 for Maths)
- 3 x A4 Exercise Books, **96 Page** (1 for Languages, 1 for TAS, 1 for Music)
- 1 x Casio Scientific Calculator fx-82AU PLUS II (first or second edition)
- 1 x Geometry Set (optional)
- 2 x Display Books (1 for Music, 1 for TAS)
- 2 x 2B Pencils
- 2 x USB drives (16GB)
- 5 x Black Pens, 5 x Blue Pens, 2 x Red Pens
- Highlighters in 4 colors
- 1 x 30cm Ruler
- 1 x Eraser
- 1 x Glue Stick
- 1 x Scissors
- Colored Pencils
- Sharpener
- 1 x A4 Visual Arts Diary 120 Page

Parents/carers have 2 options for purchasing the above equipment:

1. **Stuart and Dunn** - The following website is a simple and easy way to purchase the entire equipment list. They will deliver purchased packs to the school for us to hand to your child on day 1 of Year 7 - <https://stuartanddunn.officechoice.com.au/booklist>
2. **Build your own** - Purchase each item individually from your store of choice.



TAS practical classes:

You will also need the following items:

- Leather-covered shoes
- Safety glasses and work apron (available to purchase from the school - However, these will be included with payment of contributions)
- An old pillow case.

Laptops

The school is able to provision laptops for learning at school where required in class. Students may bring their own laptops, however due to the risk of damage in bags etc, it is recommended that these are used at home.

School Uniform

We are always receiving compliments about how smart our uniform looks. Based around our school colours of black and white, with a touch of red, our uniforms keep students looking neat, and proud of the school they represent. There is no set summer or winter uniform, just dress for the weather.

We are a sun safe school and do encourage our students and staff to wear sunhats in the playground.

The next few pages will tell you everything you need to know about uniform, including what to wear and where to buy it.

We are excited to offer the Rugby Jersey to Year 7 2025 students. This can be worn by all students

This item is available for pre-order from the Uniform Shop during orientation fittings. We recommend ordering up one size for winter – we cannot offer size exchange on this item



Uniform



Check out our website for larger images and further information.

<https://maitland-h.schools.nsw.gov.au/about-our-school/uniform.html>

The Uniform Shop

MAITLAND HIGH SCHOOL



UNIFORM SHOP
Shop hours during term
MONDAY
2.00pm - 4.00pm
WEDNESDAYS & FRIDAYS
8.00am - 10.00am
Online shop:
School: Maitland HS
Password: uniform29
www.teamspiritschools.com.au/school-shop



Uniform Fitting Information

MAITLAND HIGH SCHOOL



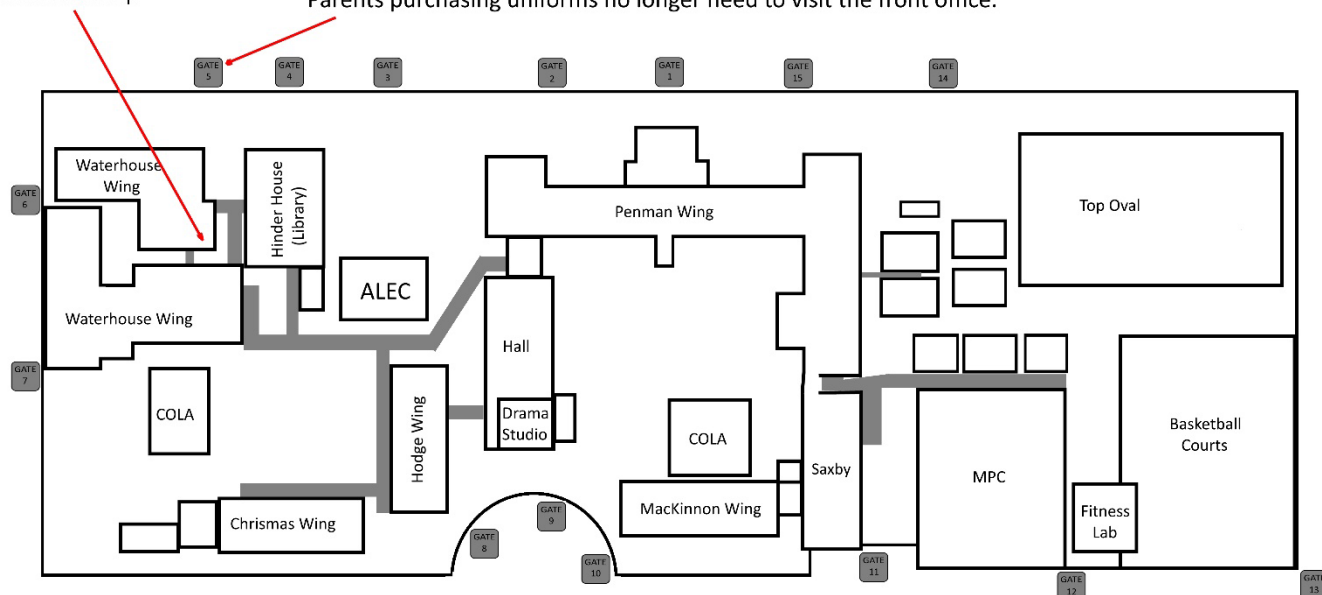
UNIFORM SHOP OPEN
13th JANUARY 2025 to
31st JANUARY 2025
Monday - 2:00pm-4:00pm
Wednesday 8.00am-10.00am
Friday - 8.00am-10:00am
Last Day for 2024
Wednesday 18th December
8.00am-10.00am
www.teamspiritschools.com.au/school-shop
Password: uniform29



Where is the Uniform Shop?

Access to the MHS Team Spirit Uniform shop is via this gate - a 'sign-on' register is located in the uniform shop.
Parents purchasing uniforms no longer need to visit the front office.

Uniform Shop



2025 Uniform Price List

Girls Uniform Yr 7-10	Available Size	Price
Junior Girls Blouse	8G-14G, 8W-24W	\$35.00
Junior Girls Polo	8G-14G, 8W-22W	\$35.00
Junior Girls Tartan Skirt	8G-14G, 8W-24W	\$52.00
Girls Uniform Yr 11-12	Available Size	Price
Senior Girls Blouse	8G-14G, 8W-22W	\$35.00
Senior Girls Black Skirt	8G-14G, 8W-24W	\$50.00
Boys Uniform Yr 7-10	Available Size	Price
Junior Boys Shirt	8K-14K, XS-4XL	\$35.00
Junior Boys Polo	8K-14K, XS-4XL	\$35.00
Boys Formal Shorts	8K-14K, XS-4XL	\$44.00
Boys Formal Trousers	8K-14K, XS-6XL	\$49.00
Boys Uniform Yr 11-12	Available Size	Price
Senior Boys Shirt	8K-14K, XS-4XL	\$35.00
Boys Formal Shorts	8K-14K, XS-4XL	\$44.00
Boys Formal Trousers	8K-14K, XS-6XL	\$49.00
Sportswear Yr 7-12	Available Size	Price
Sports Polo - Unisex	8K-14K, XS-4XL	\$35.00
Sports Shorts - Girls	10G-14G, 8W-22W	\$36.00
Sports Shorts - Unisex	8K-14K, XS-3XL	\$36.00
Fleece Jumper	10K-14K, S-2XL	\$44.00
Sports Jacket	8K-14K, XS-2XL	\$76.00
Track Pants	8K-14K, XS-4XL	\$50.00
Accessories	Available Size	Price
Cap	O/S	\$20.00
Senior Boys Tie	127cm,137cm	\$24.00
Senior Girls Tie	O/S	\$17.00

Maitland High School - Uniform

Extract from current DOE policy "It is mandatory that students carrying out practical activities using chemicals or equipment in schools wear enclosed leather footwear. Sandals, open footwear or high heeled shoes must not be worn in workshop areas or laboratories."

The shoes below ARE suitable and meet WHS (OH&S) requirements at Maitland High School because:

- They have leather uppers,
- There are NO punched holes or mesh,
- They are NOT canvas,
- They cover the upper part of the foot.

A student IS NOT allowed to participate in practical lessons if she/he is wearing footwear that does not meet WHS (OH&S) guidelines. This includes science experiments, cooking, wood work and metal work in TAS.



The styles shown below, and styles similar to these, ARE NOT acceptable in practical lessons. A practical lesson is any lesson where explicit safety rules apply. For example, woodwork, metalwork, food technology, hospitality, science etc. The styles shown below are not WHS (OH&S) compliant at Maitland High School.



Jewellery

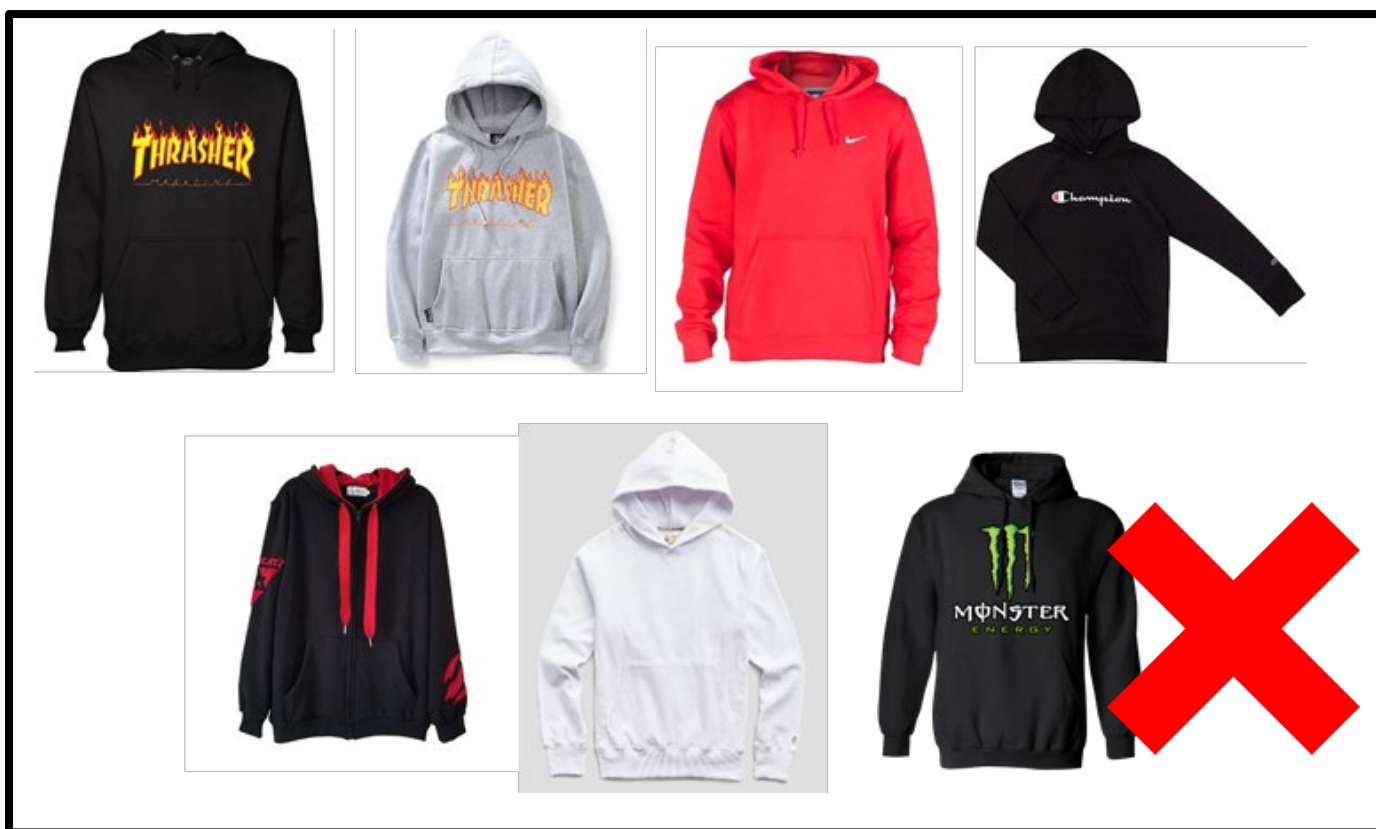
Must be kept to a minimum and must present no risk to the owner or any other student. Unacceptable jewellery will be asked to be removed and left at home. Failure to comply may result in jewellery being confiscated.

School Uniform – Jumpers and Jackets

Correct School Uniform – Jumpers and Jackets



Examples of **incorrect** School Uniform – Jumper and Jackets



School Uniform - School Pants

Students must wear either the school pants supplied by Team Spirit Uniform Shop OR Plain black pants.

Examples of pants that **ARE acceptable** school uniform:



Examples of pants that are **NOT acceptable** school uniform:

- ⊗ tights
- ⊗ Logos (other than the MHS logo)
- ⊗ Any other colours (including white)

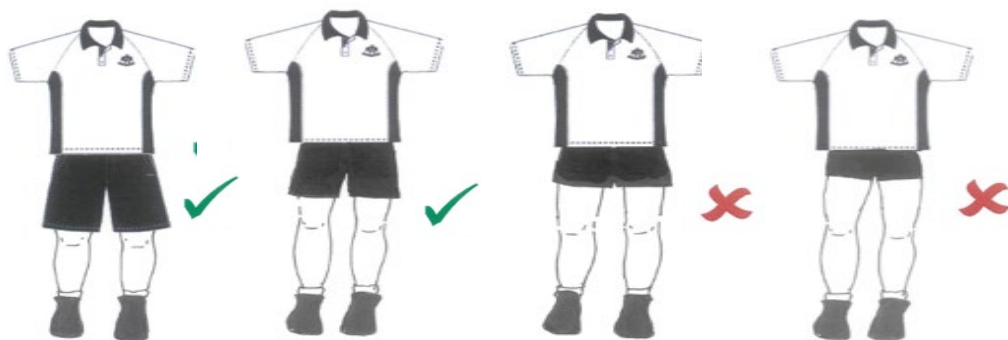


School Uniform - School Shorts

Students can wear either the MHS School Shorts or PLAIN black shorts. Examples of shorts that **ARE acceptable** school uniform:



To meet Workplace Health and Safety (WHS) requirements, **shorts and skirts must be a minimum of mid-thigh length.**



Examples of shorts that are **NOT acceptable** school uniform:

- ⊗ Shorts shorter than mid-thigh length
- ⊗ Logos (other than the MHS logo)
- ⊗ Any other colours (including white)
- ⊗ Tights



MHS Procedures

Student Absence

When a student is marked absent an SMS message will be sent to the parent/carer. The parent/carer can, if he/she wishes, reply with an SMS. Other communication options you may prefer to report of absence can include: a note, phone call email or the Sentral Portal App.

When replying via SMS, please remember to include the student's full name, date and a simple explanation for their absence (e.g. Sick, holidays, personal/family reasons).

E.g: the reply might be, "Liam Hemmings 28/04/2021 - sick"

For all other written methods, please include student name, date, reason and parent signature.

It is also very important that all contact details are accurate at all times. Please ensure the administration staff are aware of any changes whether short term or long term. E.g. Living arrangements for your son/daughter have changed, emergency contacts or changes to parent/carer phone numbers.



Mobile Phone Policy

Mobile phones have become an important and invaluable part of our modern lifestyle. Maitland High School understands that there are times when possession of a mobile phone can provide a sense of safety and security while travelling to and from school and play a role in teaching and learning. We also recognise they may cause harm if used inappropriately and that we need to support our students to use them in safe, responsible and respectful ways.

Mobile phones are not to be used during school hours. Every student will be assigned a personal phone pouch, similar to being assigned a textbook. While the phone pouch is considered school property, it is each student's responsibility to bring their pouch with them to school every day.

Students bring their phones to school at their own risk. The school is not responsible for phones that are lost, stolen or damaged at school or when students are travelling to and from school.

Once allocated a pouch, students will be expected to have their phone secured in their pouch for the duration of the school day, except where exemptions apply as set out below. Students are not permitted to have headphones, air pods, earbuds, or other devices that connect to their phone via Bluetooth. If sighted these will be managed by staff the same way as a non-pouched device.

Once students enter school grounds they are expected to:

1. Unlock their pouch using an unlocking station (held by Executive Staff)
2. Turn their mobile phone OFF and place their phone in the pouch
3. Lock the pouch for the duration of the day
4. Unlock pouches at one of the unlocking stations as they leave school

Period 1 teachers will check that students have their phones locked in their pouch at the beginning of each day



Timetables and Bell Times

Monday & Tuesday			Wednesday			Thursday & Friday	
Period	Start/Finish		Period	Start/Finish		Period	Start/Finish
Roll Call	9.00 9.10		Roll Call	9.00 9.10		Roll Call	9.00 9.10
1	9.10 10.10		1	9.10 10.05		1	9.10 10.10
2	10.10 11.10		Assembly	10.05 10.30		2	10.10 11.10
Break 1	11.10 11.30		Break 1	10.30 10.50		Break 1	11.10 11.30
Break 2	11.30 11.50		2	10.50 11.50		Break 2	11.30 11.50
3	11.50 12.50		3	11.50 12.50		3	11.50 12.50
4	12.50 1.50		Break 2	12.50 1.10		4	12.50 1.50
Break 3	1.50 2.10		Break 3	1.10 1.30		Break 3	1.50 2.10
5	2.10 3.10		4	1.30 2.20		5	2.10 3.10
Home	3.10		5	2.20 3.10		Home	3.10
			Home	3.10			
Optional 'Homework Hub' in our Library 3.10-3.30 with rotating subject teachers.							

Continuing in 2025: The Homework Hub

Following the final bell at 3.10pm, students are free to go home, or may visit our Homework Hub, held in our Library building: Hinder House. Operating from 3.30-4:00 every Wednesday, this homework centre will be staffed by teachers from different faculties on a rotation.

- At Maitland High School our timetable operates on a ten-day cycle made up of Week A and Week B.
- Each day commences at 9.00am and concludes at 3.10pm and contains 5 periods.
- You will receive a paper copy of your timetable but can also access it online via the Sentral Portal.
- Year groups 8, 9 & 10 have sport on Wednesdays during Period 4 & 5, .
- A bell will sound to signal the start of the day, change of period, the start and end of each break and the end of the day.

It is essential that all students are responsible with accessing their timetable and being prepared for each lesson with the necessary stationery and equipment.

Bus Transport and Opal Card Applications

School Opal Card

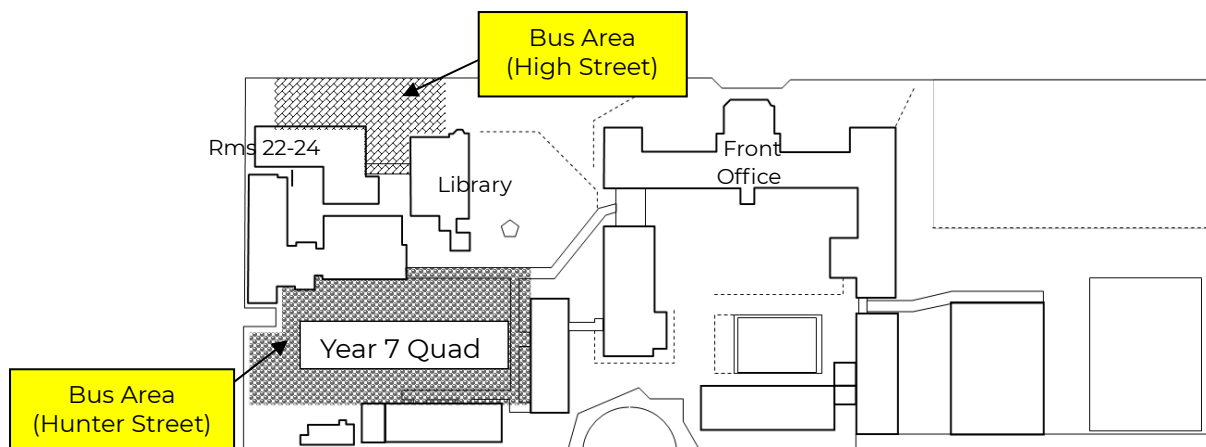
The school opal card gives eligible school students free or subsidised travel on public transport between home and school.

Please click on the below link to apply and for further information.

<https://transportnsw.info/tickets-opal/ticket-eligibility-concessions/school-student-travel>

Alternatively, you can contact Transport NSW on 131 500.

Students who catch buses are supervised in a reduced Area 1 (Hunter Street buses) and in the area outside Rooms 22 to 24 (High Street buses).



Bus timetable information

For current timetable information you can phone Hunter Valley Buses, Thornton depot on 4935 7200.

CDC NSW runs designated school services in the Metropolitan, Outer Metropolitan and Regional areas of NSW, as well as Australian Capital Territory (ACT).



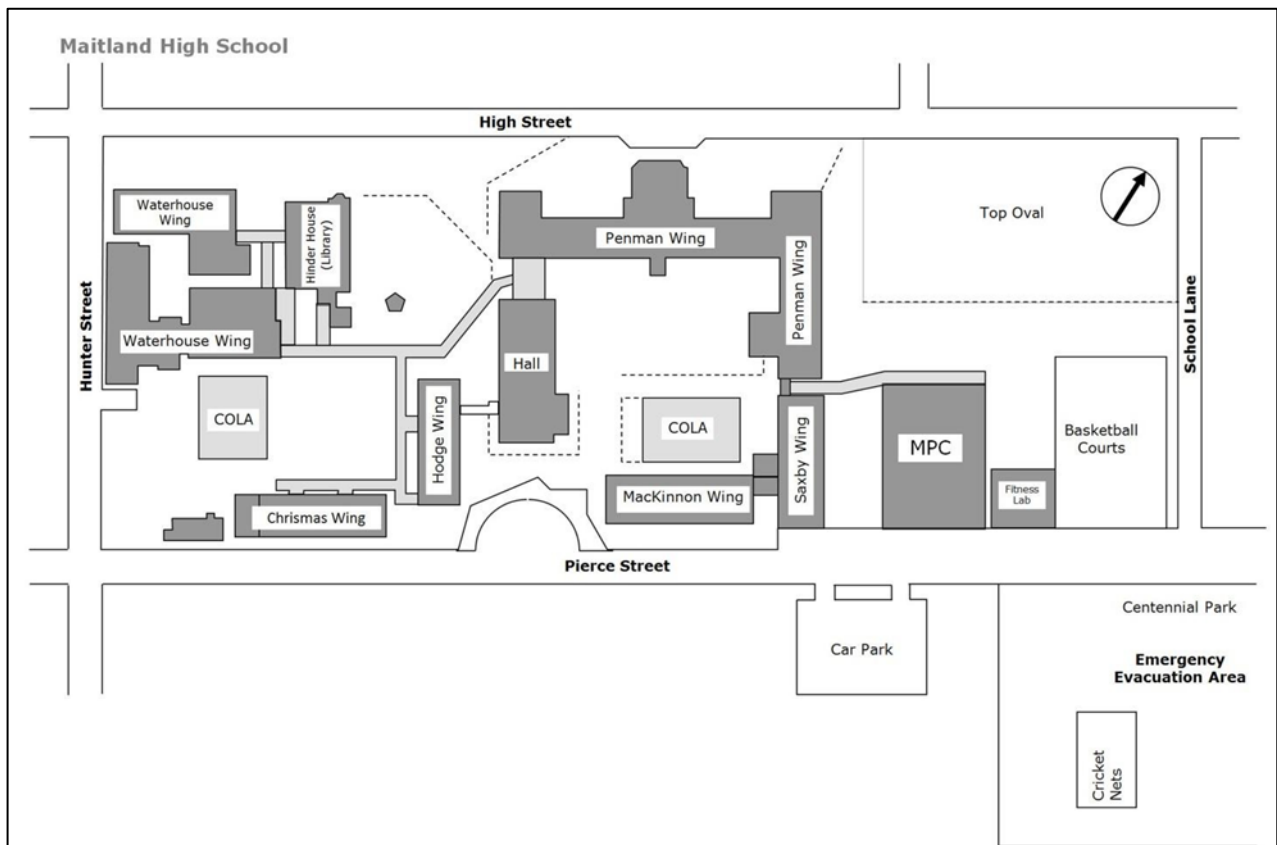
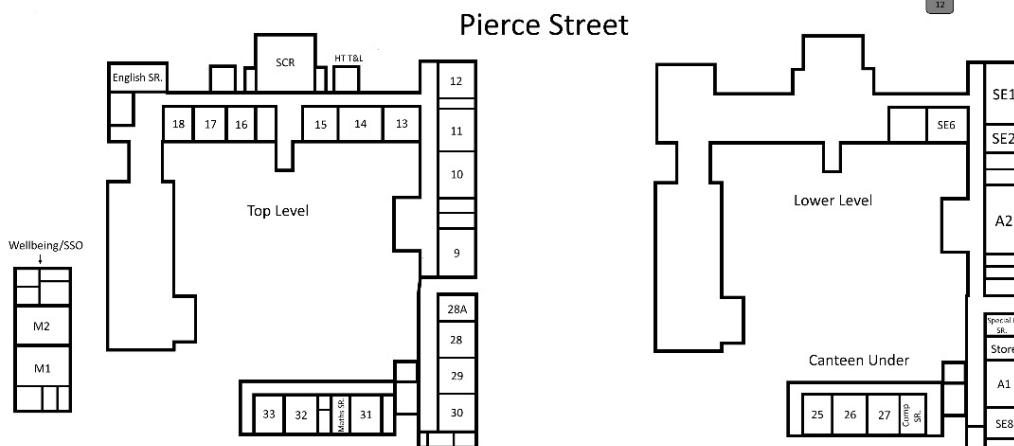
Maitland High School is NOT responsible for setting the Bus Timetable.

Timetables are available online at:

<https://cdcbus.com.au/school-services/school-timetables/hunter-valley-school-timetables-om-region-2-om-region-4/>

- Q.** What do I do if I miss my bus?
- A.** If your child misses his/her bus home, tell them not to worry and to go up to the front office and report to the principal, who will contact you and provide supervision until you are able to collect your child

School Map



Year 7 vaccinations

Free Vaccines for all Year 7 students

Teams of specially trained registered nurses will be visiting your child's school during Year 7 to offer **free** vaccinations against four serious preventable diseases.

Vaccines offered are:

Gardasil9 - Human Papillomavirus (HPV) vaccine (1 dose)

Boostrix - Diphtheria-Tetanus-Pertussis (whooping cough) (dTpa) vaccine (1 dose)

What do you need to do?

- Look for School Immunisation information from your school at the start of 1st Term.
- This information will contain a URL providing access to the Year 7 Parent Information Kit and online consent form.
- Read ALL the information included in the online Kit.
- **Ensure ALL fields are completed on the consent form, and consent is ticked for each vaccine you would like your child to receive.**
- If your child does not have a Medicare number, please speak with the school to
- discuss how to provide consent.

On the day of the vaccination clinic:

- ensure your child has eaten breakfast the morning of the clinic
- ensure your child is wearing clothing that enables the upper arm to be exposed

You will receive an SMS or email when the vaccines have been administered.

Q. What if your child misses a vaccine?

A. You won't need to do anything. Every effort will be made to offer missed vaccines at other clinics at your child's school during the year or the following year when they are in year 8.

NOTE: If you experience difficulty accessing the online consent package, please speak with the vaccination coordinator at your school.

More questions?

Please contact Hunter New England Local Health District Immunisation Unit on

- 4924 6477 or: hnelhd-pophealthschoolvax@health.nsw.gov.au
- or visit: <http://www.health.nsw.gov.au/immunisation/Pages/schoolvaccination.aspx>



Frequently Asked Questions

Q. How many people are there going to be?

A. We usually have between 150 and 200 students in Year 7. Across our school there are approximately 950 students.

Q. How many students per class?

A. Approximately 25-30 students in our mainstream classes.

Q. Is the homework hard and if it is may I have a little extra support on some subjects?

A. Our teachers work hard to get to know all their students so they can tailor the work (including homework) to where you are at in your learning.

If you are struggling or have concerns about any aspect of your schoolwork (including homework) we encourage you to talk to your teachers about your concerns as soon as you can. Tell them what you find challenging and what support you need.

Our school also has a Learning and Wellbeing team who are available to support students who are experiencing learning or wellbeing difficulties. Your family can discuss with your teachers if they think you need this additional support.

Q. On our first day do you show us our classes and teachers?

A. We commence our school year with Year 7 starting before all other year groups, to allow you to become more familiar with the school and meet the staff and your new peers before all the other students start back for the year.

To help everyone get off to a great start, during the first two weeks of the school year, our teachers meet Year 7 in the Year 7 quad before each lesson and walk them to their classroom. They are then walked back to the Year 7 quad with their teacher, ready to meet their teacher for their next lesson.

On day 1, please meet in the MPC hall at 9:00am so we can welcome you, mark the rolls and get you ready for your first day at high school.

Q. How many classes will we attend in a day?

A. There will be 5 classes in a day.

Q. Can we pick one friend to be in our class?

A. The Transition team at Maitland High School work really hard to make sure your classes provide opportunities for old and new friendships to develop. We liaise closely with your Year 6 teachers to decide on the best class placements for all students.

Q. Do Year 7 get to participate in athletics and swimming carnivals?

A. Yes! Year 7 are encouraged to participate in our athletics, swimming and cross-country carnivals.

Q. How long is each period and what times do we get breaks?

A. Lessons are approximately 60 minutes in length.

On Monday, Tuesday, Thursday and Friday we have a 40min break at 11:10am and a 20min break at 1:50pm.

On Wednesday, this changes as we have assembly and sport. We have a 20min break at 10:30 and a 40min break at 12:50pm.

Q. What sports teams are available to try out for?

A. There are loads of different opportunities if you enjoy sport. You can try out for our rugby league, soccer, netball (girls), basketball, cricket (boys), Touch, Dance and more. Year 7 also participate in Swimming, Athletics and Cross-Country Days.

Q. Will Year 7 go on a school camp or excursion?

A. Yes! Our year 7 students will go to the Great Aussie Bush Camp during term 2.

More information will be provided to you at the Parent Information Evening in Term 4.

- Q.** How many different teachers will I have in Year 7?
- A.** We are still working on the timetable, but most Year 7 students will have around 5 core teachers (1 teacher for English, HSIE, Maths, PDHPE and Science). You will also have different teachers for mandatory Technology and Applied Science (TAS), Creative and Performing Arts (CAPA) and Japanese.
- Q.** Where do I go if I need help?
- A.** Your first stop is likely to be your class teacher and then your Year Advisor, Head Teacher Wellbeing or Year 7 Deputy Principal.
- We have a tight support network and encourage you to call out early if you are troubled about anything! Year 7 will also have a peer support leader they can approach for help with smaller issues.
- Q.** What subjects will we have to do?
- A.** In Year 7 (stage 4), you will study Mathematics, Science, PDHPE, Japanese, Human Society and its Environment (HSIE), Music, Visual Arts, Technology and Applied Science (TAS). In addition, Year 7 will participate in integrated Sport lessons through the week.
- Q.** When will we be able to look at what teachers we will have next year for 2025?
- A.** You will receive your timetable and find out your teachers for next year on your first day of Year 7.



Welcome to the second-oldest high school in Australia!