Parent Access for Sentral

As a parent or carer, to monitor students in Sentral you will need to create a **Sentral Parent** account and contact the school's front office for a **Family** or **Student Key**.

To create a **Sentral Parent** account, you will need to sign up using the email address that is currently linked to the student's Sentral profile. This will likely be the email address you provided upon enrolment. If you are not sure what this email address is or would like it to be updated, please contact the school on **02 4933 7933.**

Family Keys are used to grant access to one or more student profiles to one or more parents or carers simultaneously. This is the most common key type.

Student Keys are used to provide access to a single student to a single parent or carer.

Please discuss with the front office about which **Access Key** is suitable for your situation.

Creating your account and linking student(s):

- 1. Visit our Sentral page at https://maitland-h.sentral.com.au/auth/portal.
- 2. Select Parent:



3. Choose to 'Register here' and fill out the fields with your details:

SENTRAL Maitland High School Log In	SENTRAL Maitland High School Create Your Account
	First Name*
Email or Username*	Your
	Last Name*
Password*	Name
	Email*
Remember username	yourname@gmail.com
	Password*
Forgot password?	
	Confirm Password*
Back Log in	[
By logging in, you agree to our Privacy Policy	
Don't have an account yet? Register here	Back Create Account
Lcan't log in	Already have an account? Log in here

4. An email will be sent to your email address containing a 'Verify' button that needs to be clicked to complete the registration:



5. Now that you have a Sentral account, please call or email the school on 02 4933 7933 or maitland-h.school@det.nsw.edu.au and request an Access Key for your student. If you have multiple students, you can request Student Keys for each of them or a Family Key as mentioned above.

These **Access Keys** will be sent in an automated email to your provided email address.

6. Sign into your Sentral account and enter the **Access Key** from said email into the My Access section of Sentral:

 Home Logged in as dylan Newsletters Parent Teacher Interviews School Resources School Forms My Details 1 Register Your Access Key Please enter your access key below exactly as it appears in the communications you received from the school. Access keys are case sensitive and must be typed exactly as they appear. If you have not received an access key below exactly as they appear. If you have not received an access key below exactly as they appear. Access Key* Add Key	SENTRAL	My Access Matiliand High School	Notifications
? Help & Information Logout Treat access keys confidentially in the same way you would a pin or password. If you suspect someone else may have obtained your access key, notify the school as soon as possible to have your access updated.	 SENTRAL Home Logged in as dylan Newsletters Parent Teacher Interviews School Resources School Forms My Details My Access Help & Information Logout 	+ Add New Access Key 2 3	Register Your Access Key Please enter your access key below exactly as it appears in the communications you received from the school. Access keys are case sensitive and must be typed exactly as they appear. If you have not received an access key below exactly as they appear. Access Key* Add Key Treat access keys confidentially in the same way you would a pin or password. If you suspect someone else may have obtained your access key, notify the school as soon as possible to have your

7. Your student is now linked to your account. You should immediately see on the Sentral home page information from the school calendar and an overview of your student. For detailed information, select the student from the menu.

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