

Parent Access for Sentral

As a parent or carer, to monitor students in Sentral you will need to create a **Sentral Parent** account and contact the school's front office for a **Family** or **Student Key**.

To create a **Sentral Parent** account, you will need to sign up using the email address that is currently linked to the student's Sentral profile. This will likely be the email address you provided upon enrolment. If you are not sure what this email address is or would like it to be updated, please contact the school on **02 4933 7933**.

Family Keys are used to grant access to one or more student profiles to one or more parents or carers simultaneously. This is the most common key type.

Student Keys are used to provide access to a single student to a single parent or carer.

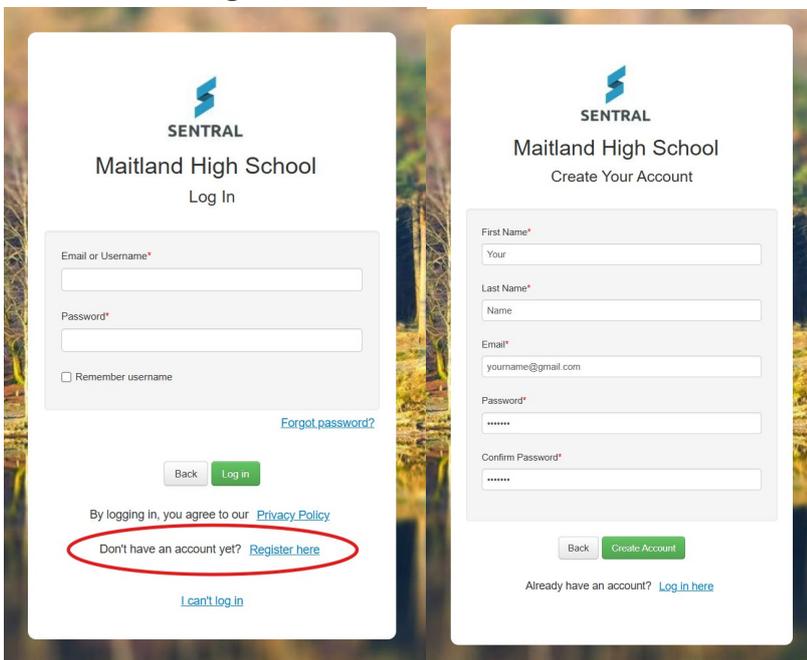
Please discuss with the front office about which **Access Key** is suitable for your situation.

Creating your account and linking student(s):

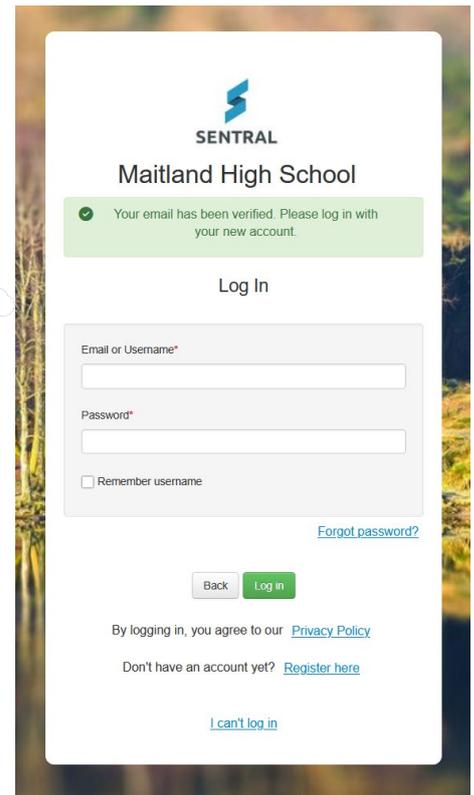
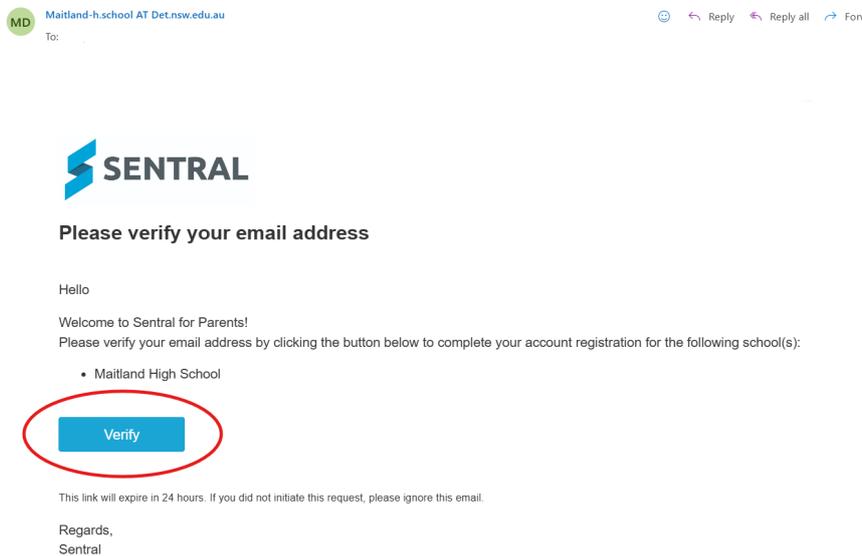
1. Visit our Sentral page at <https://maitland-h.sentral.com.au/auth/portal>.
2. Select Parent:



3. Choose to 'Register here' and fill out the fields with your details:



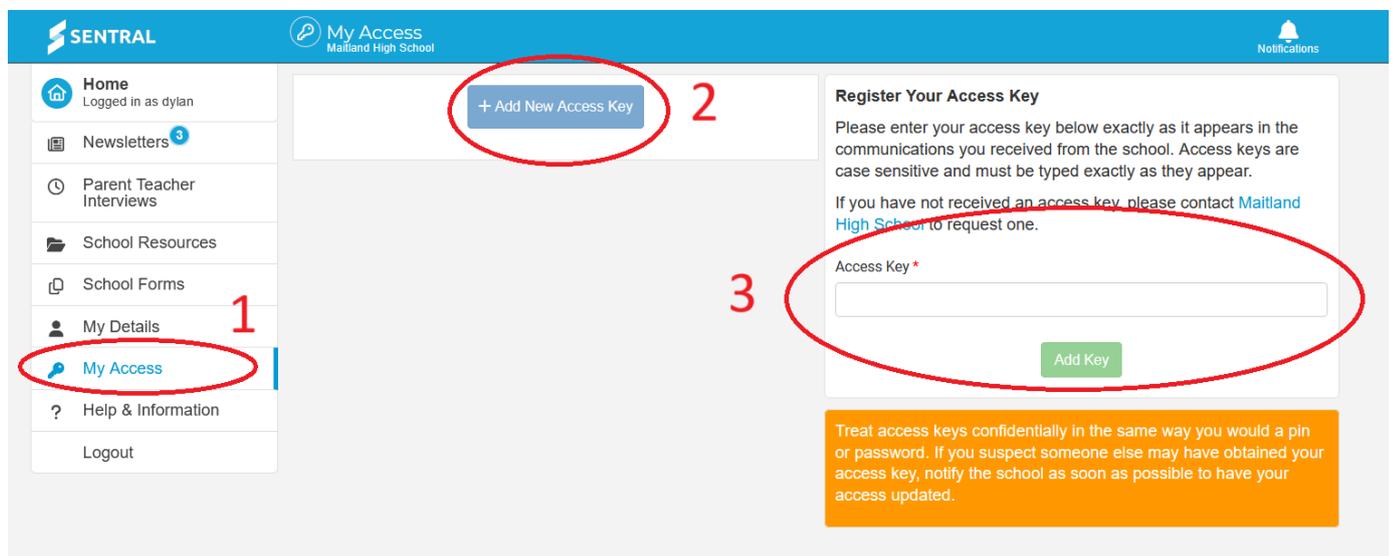
4. An email will be sent to your email address containing a 'Verify' button that needs to be clicked to complete the registration:



5. Now that you have a Sentral account, please call or email the school on **02 4933 7933** or maitland-h.school@det.nsw.edu.au and request an **Access Key** for your student. If you have multiple students, you can request **Student Keys** for each of them or a **Family Key** as mentioned above.

These **Access Keys** will be sent in an automated email to your provided email address.

6. Sign into your Sentral account and enter the **Access Key** from said email into the My Access section of Sentral:



7. Your student is now linked to your account. You should immediately see on the Sentral home page information from the school calendar and an overview of your student. For detailed information, select the student from the menu.

